

Excel Decorators, Inc. is pleased to have been selected as the Official Service Contractor for the
Indiana State Council Society for Human Resources Management

SHRM Indiana Annual Conference

being held at the Indiana Convention Center, Hall D
August 24–26, 2026

Booth Package

The standard booth package will include:

- 8' high Background Drapery (Blue, White, Expo Green)
- 3' high Side Drapery (Blue)
- (1) 6' x 2' x 30"h Display Table (Skirted 3 Sides in Blue)
- (2) Plastic Side Chairs
- (1) Waste Basket (w/Liner)
- (1) 7" x 44" ID Sign (w/Co. Name and Booth No.)
- (1) 5 amp Electrical Outlet
- Basic Wi-Fi

**The Show Floor is Concrete.
The Aisles are Carpeted in Blue.**

Deadline Dates

Advance Discount Prices Deadline: Friday, August 7, 2026

Shipping to Advance Warehouse Deadline: Thursday, August 20th 4:00 pm

Shipping Direct to Show Site Start Date: *Do Not Ship Directly to Show-Site!*

Sponsor Move In:	Sunday, August 23rd	3:00 pm - 6:00 pm
	Monday, August 24th	6:30 am - 7:30 am

Hours of Participation:

Monday, August 24th
Sponsor access to Hospitality HQ → 6:30 am
Hosp. HQ open / cont. bkfst. available → 7:30 am
Sponsor booths staffed → 7:30 am - 4:00 pm
Hall closes → 4:00 pm

Tuesday, August 25th
Sponsor access to Hospitality HQ → 6:30 am
Hosp. HQ open / cont. bkfst. available → 7:00 am
Sponsor booths staffed → 7:00 am - 4:00 pm

Sponsor Move Out: Tuesday, August 25th 4:00 pm - 5:00 pm

Forced Freight Deadline: Tuesday, August 25, 2026 5:00 pm

Shipping Information

To Advance Warehouse:

HR Indiana 2026 - [Sponsor Name - Booth No.]

c/o Excel Decorators, Inc.

3748 Kentucky Ave.

Indianapolis, IN 46221

Additional Advance Shipping Info:

MUST Arrive Before: 4:00 pm
on Friday, August 20th

To Show Site:

Do Not Ship Directly to Show-Site!

Additional Direct Shipping Info:

Direct to Show-Site Shipments
Will Be Refused!

