

Excel Decorators, Inc. is pleased to have been selected as the Official Service Contractor for the
Indiana Chamber of Commerce
61st Annual Indiana HR Conference
being held at the Indiana Convention Center, 500 Ballroom
May 6, 2025

Booth Package

A standard 8' x 10' booth space will include:

- 8' high Background Drapery (Hunter Green, Gold, Orange)
- 3' high Side Rail Drapery (Hunter Green, Gold, Orange)
- (1) 6' x 2' x 30"h Display Table (Skirted 3 Sides in Show Colors)
- (2) Plastic Side Chairs
- (1) Waste Basket (w/Liner)
- (1) 7" x 44" ID Sign (w/Co. Name and Booth No.)

The Facility Floor is Ballroom Carpeted

Deadline Dates

Advance Discount Prices Deadline:	Tuesday, April 22, 2025	
Shipping to Advance Warehouse Deadline:	Monday, May 2nd	4:00 pm
Shipping Direct to Show Site Start Date:	Tuesday, May 5th	10:00 am
Exhibitor Move In:	Monday, May 5th Tuesday, May 6th	2:00 pm - 4:30 pm 7:00 am - 8:00 am
Show Hours:	Tuesday, May 6th	8:00 am - 2:30 pm
Exhibitor Move Out:	Tuesday, May 6th	2:30 pm - 4:30 pm
Forced Freight Deadline:	Tuesday, May 6, 2025	4:00 pm

Shipping Information

To Advance Warehouse:

ICCHR-25 - [Exhibiting Org.] - [Booth No.]
c/o Excel Decorators, Inc.
3748 Kentucky Ave.
Indianapolis, IN 46221

Additional Advance Shipping Info:

MUST Arrive Before: 4:00 pm
on Friday, May 2nd

To Show Site:

ICCHR-25 - [Exhibiting Org.] - [Booth No.]
c/o Indiana Convention Center /
Excel Desk / 500 Ballroom
100 S Capitol Avenue
Indianapolis, IN 46225

Additional Direct Shipping Info:

CANNOT Arrive Before: 10:00 am
on Monday, May 5th

